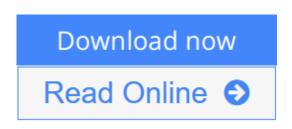


Building a Partnership with Your Boss (Take-Charge Assistant S)

By Jerry WISINSKI



Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI

The Boss and The Assistant. It's a basic business relationship, and the structure is easy: The Boss gives orders, and The Assistant obeys.

But there's an alternative that's better for both assistant and boss, and it's called "partnership." In this eye-opening book, assistants learn how they can break out of old, narrow roles and enjoy working with a boss instead of for a boss. This change liberates creativity and self-confidence, and reveals hidden skills and interests. It also makes an assistant more valuable (and promotable) to the boss and the company. Readers learn specific techniques for how to:

* initiate the transition to a partnering relationship

* understand their boss's work style and adapt to it -- without losing their sense of self

* become a proactive worker who takes responsibility for mistakes and credit for successes

<u>Download</u> Building a Partnership with Your Boss (Take-Charge ...pdf

<u>Read Online Building a Partnership with Your Boss (Take-Char ...pdf</u>

Building a Partnership with Your Boss (Take-Charge Assistant S)

By Jerry WISINSKI

Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI

The Boss and The Assistant. It's a basic business relationship, and the structure is easy: The Boss gives orders, and The Assistant obeys.

But there's an alternative that's better for both assistant and boss, and it's called "partnership." In this eyeopening book, assistants learn how they can break out of old, narrow roles and enjoy working with a boss instead of for a boss. This change liberates creativity and self-confidence, and reveals hidden skills and interests. It also makes an assistant more valuable (and promotable) to the boss and the company. Readers learn specific techniques for how to:

- * initiate the transition to a partnering relationship
- * understand their boss's work style and adapt to it -- without losing their sense of self
- * become a proactive worker who takes responsibility for mistakes and credit for successes

Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI Bibliography

- Sales Rank: #803737 in eBooks
- Published on: 1999-03-17
- Released on: 1999-03-17
- Format: Kindle eBook

Download Building a Partnership with Your Boss (Take-Charge ...pdf

Read Online Building a Partnership with Your Boss (Take-Char ...pdf

JERRY WISINSKI (San Antonio,TX) is a consultant with expertise in interpersonal skills, assertiveness training, and team building. He served as Executive Director of International Trainers, Educators, and Consultants at Trinity University, and is the author of *Resolving Conflicts on the Job* (AMACOM).

Read Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI for online ebook

Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI books to read online.

Online Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI ebook PDF download

Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI Doc

Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI Mobipocket

Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI EPub

4SBTNGVPXWA: Building a Partnership with Your Boss (Take-Charge Assistant S) By Jerry WISINSKI